



FACILITIES MAINTENANCE

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www.SummitCountyCO.gov

PO Box 68
Breckenridge, CO 80424

REQUEST FOR PROPOSAL

Bid Number: FM 2022 - 010

**Landfill/Material Recycling Facility
High Speed Rubber Doors
For Summit County Facilities**

**PORPOSAL DUE: 10/12/2022
no later than 2:00 PM**

REQUEST FOR PROPOSALS
RFP NO.: FM 2022 - 010

A PRE-BID MEETING will be held on September 28, 2022. All interested firms are highly encouraged to attend this meeting. Participants shall meet at 9:00am MST/MDT at the Summit County Landfill - Gatehouse located at 639 County Road 66, Dillon, Colorado 80435.

PROPOSALS for Summit County Government will be received no later than October 12, 2022 by 2:00 pm MST/MDT in the Facilities Maintenance Department. Proposals are to be emailed to both wayne.byrne@summitcountyco.gov and kim.weiers@summitcountyco.gov

Bid opening will be held October 11, 2022 at 11:00am MST/MDT at the Summit County Facilities Office located at Summit County Commons 37 Peak One Drive #238, Frisco, Colorado 80443.

Any questions regarding this Request for Proposal should be directed to Wayne Byrne, 970-668-4230 or wayne.byrne@summitcountyco.gov

All interested firms are invited to submit a proposal in accordance with the terms and conditions stated in this Request for Proposal.

SUMMIT COUNTY

Wayne Byrne

WAYNE BYRNE
FACILITIES MAINTENANCE DIRECTOR

REQUEST FOR PROPOSALS
for
LANDFILL/MATERIAL RECYCLING FACILITY HIGH SPEED RUBBER DOORS
September 16, 2022

Proposals Due:

October 12, 2022 by 2:00 pm MST/MDT

Overview

Summit County Government (“County”) is soliciting bids from qualified contractors to provide services for the following

**SUMMIT COUNTY LANDFILL
HIGH SPEED RUBBER DOORS
DESCRIPTION OF WORK**

General

Summit County Government is soliciting proposals from a qualified overhead door Contractor/Installer to install (3) 16’ x 26’ new high speed rubber roll up doors at their Landfill, Material Recycling Facility. Owners have determined that the current operations require upgrades to existing systems to maintain adequate services. Items, materials, and equipment pertaining to this project shall include the following:

- A. Scope Details
- B. Bonds
- C. Drawings/Engineering
- D. Permitting
- E. Door Specifications
- F. Power Requirements
- G. Door Finish to Building
- H. Scheduling
- I. Submittals
- J. Ad/Alts
- K. Contractor Responsibilities
- L. Furnished Items

Location of Work

This project is located at the following physical addresses:
639 Landfill Road, Dillon, CO 80435

Scope Details

- A. The selected Contractor shall be responsible to install (3) new 16’ x 26’ Wayne Dalton, Model# 885 ADV-Xtreme, high speed rubber roll up doors to the exterior of the existing steel Material Recycling Facility. The selected Contractor shall furnish all labor, equipment, materials, supplies and other incidentals necessary to provide fully operating, code compliant and up to date, turnkey project based on the following work specifications.
- B. Bonds
This project will require the awarded contractor to produce performance and bid bonds for this project if

project costs exceed \$50,000.

C. Drawings/Engineering

Awarded contractor will be required to provide all drawings and engineering required for the scopes of work as needed for permitting.

D. Permitting

Awarded contractor shall apply for and maintain all necessary permits and inspections with AHJ as required through the duration of the project.

E. Door Specifications

HIGH PERFORMANCE OVERHEAD HIGH SPEED DOORS

PART 1 GENERAL

1.1 SECTION INCLUDES

- a. High Performance Exterior Overhead High Speed Rubber Doors.

1.2 RELATED SECTIONS

- a. Section 05 50 00 - Metal Fabrications.
- b. Section 06 20 00 - Finish Carpentry.
- c. Section 08 33 00 - Coiling Doors and Grilles.
- d. Section 08 71 53 - Security Door Hardware.
- e. Section 09 90 00 - Painting and Coating.
- f. Section 27 05 39 - Surface Raceways for Communications Systems.
- g. Section 26 05 00 - Common Work Results for Electrical.

1.3 REFERENCES

- a. ASTM A 36 - Standard Specification for Carbon Structural Steel.
- b. ASTM A 500 - Standard Specification for Cold-Formed Welded and Seamless Carbon Steel Structural Tubing in Rounds and Shapes.
- c. ASTM E 283 - Standard Test Method for Determining Rate of Air Leakage Through Exterior Windows, Curtain Walls, and Doors Under Specified Pressure Differences Across the Specimen.
- d. ASTM E 330 - Standard Test Method for Structural Performance of Exterior Windows, Doors, Skylights and Curtain Walls by Uniform Static Air Pressure Difference.
- e. ASTM A 653 - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
- f. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- g. UL Listed - Underwriters Laboratories Inc. Product Listed.

1.4 DESIGN / PERFORMANCE REQUIREMENTS

- a. High Performance Extreme Exterior Overhead High Speed Rubber Door ADV-X 885
 - 1. Wind Load: Design door assembly to withstand ultimate static pressure load of 27 psf (1292.77 Pa) at 19 feet wide, in conformance to ASTM E 330.

1.5 SUBMITTALS

- a. Submit under provisions of Section 01 30 00 - Administrative Requirements.
- b. Product Data: Manufacturer's data sheets on each product to be used, including:
 - 1. Preparation instructions and recommendations.
 - 2. Storage and handling requirements and recommendations.
 - 3. Details of door materials, construction and fabrication.
 - 4. Operating characteristics, electrical characteristics, and furnished accessories. Include

automatic closing devices and testing and resetting instructions

5. Installation instructions.

- c. Shop Drawings: Include detailed plans, elevations, details of framing members, anchoring methods, required clearances, hardware, and accessories. Include relationship with adjacent construction.
- d. Selection Samples: For each finish specified, two complete sets of color chips representing manufacturer's full range of available colors and finishes.
- e. Verification Samples: For each finish specified, two samples, minimum size 6 inches (150 mm) square, representing actual product, color, and finishes.
- f. Manufacturer's Certificates: Certify products meet or exceed specified requirements.
- g. Closeout Submittals: Provide manufacturer's maintenance instructions Including a detailed parts lists and maintenance recommendations.

1.6 QUALITY ASSURANCE

- a. Manufacturer Qualifications: Company specializing in performing Work of this section with a minimum of 3 years experience in the fabrication and installation of security closures.
- b. Installer Qualifications: Company specializing in performing Work of this section with minimum 2 years and approved by manufacturer.

1.7 DELIVERY, STORAGE, AND HANDLING

- a. Store products in manufacturer's unopened packaging until ready for installation.
- b. Protect materials from exposure to moisture. Do not deliver until after wet work is complete and dry.
- c. Store materials in a dry, warm, ventilated weathertight location.

1.8 PROJECT CONDITIONS

- a. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.

1.9 COORDINATION

- a. Coordinate Work with other operations and installation of adjacent materials to avoid damage to installed materials.

1.10 WARRANTY

- a. Warranty: Manufacturer's limited door warranty and operator system, except the finish, to be free of defects in material and workmanship for 5 years.

PART 2 PRODUCTS

2.1 MANUFACTURERS

- a. Acceptable Manufacturer: Wayne Dalton; 2501 S. State Highway 121 Business, Suite 200, Lewisville, TX 75067. ASD. Phone: (800) 827-3667; Web Site: www.wayne-dalton.com. Email: info@wayne-dalton.com.
- b. Substitutions: Not permitted.
- c. Requests for substitutions will be considered in accordance with provisions of Section 01 60 00 - Product Requirements.

2.2 HIGH PERFORMANCE EXTERIOR HIGH SPEED OVERHEAD RUBBER DOORS

- a. Model: Wayne Dalton ADV-X 885 extreme exterior high speed rubber door:
 - 1. Performance:
 - a. Opening Speed: Door to operate at a variable speed up to 50 inches (1270 mm) per

- second (control system dependent).
 - b. Closing Speed: Door to operate at a variable speed up to 40 inches (1016 mm) per second.
 - c. Operation Cycles: Drive motor and gearbox capable of operating for not less than 1,000,000 cycles. One operation cycle is complete when a door is opened from the closed position to the fully open position and returned to the closed position.
- b. Materials and Components:
 1. Door Curtain Design:
 - a. Door Curtain: High strength curtain, as follows.
 - 1) Black 5 layers of Nitrile Butadiene Rubber (NBR) with 4 ply of polyester weave
 - 2) Blue 5 layers of Nitrile Butadiene Rubber (NBR) with 4 ply of polyester weave
 - b. Vision Section: Minimum 2 mm thick clear PVC, full width 10 inch height by 18 inches (254 mm by 457 mm) vision panel.
 - c. Curtain Retainers: Curtain retained by polyethylene continuous wind locks at both edges of the panel to remain engage inside the guides under static and dynamic pressures.
 2. Bottom Bar: Fully padded, break away bottom bar full width of the opening, sufficient to maintain bottom edge of curtain parallel to the door threshold.
 - a. Finish: Powder coated safety yellow.
 - b. Upon impact, bottom bar releases from Guides and door operation is stopped. Controller must indicate problem encountered and instruct operator on steps to fix the problem. Detection must be achieved via a solid state device for accuracy, no external electromechanical switch is allowed.
 - 1) Door must automatically reset itself after impact by pressing a button on control panel.
 - 2) Provide door with wireless failsafe electric safety edge.
 - 3) Break away detection sensitivity must be field adjustable
 3. Guides: Construct of high strength steel with members fully bolted together.
 - a. Extend assembly a maximum of 8.5 inches (215.9 mm) from the wall.
 - b. Extend assembly width a maximum of 6.56 inches (166.62 mm) outward to the side from clear daylight opening.
 - c. Guides have a minimum wall thickness of 0.375 inches (9.53 mm) to minimize damage if impacted.
 - d. Finish: Powder coated safety yellow
 - e. Door shall have no visible air gaps along the side or top of the door when door panel is in the closed or down position.
 4. Door Header: Top roll assembly fabricated of high strength steel barrel supported with powder coated high strength steel brackets at each end with self-aligning bearings.
 - a. Drum Barrel System: Minimum 8.625 inches (219 mm) diameter ASTM A 500 Grade B high strength steel pipe.
 - b. Idler: Fabric guiding barrel, minimum 4.875 inch (123.83 mm) diameter ASTM A 500 Grade B high strength steel pipe.
 - c. Brackets: Minimum 1/4 inch (6 mm) thick ASTM A 36 hot rolled steel with heavy-duty, self-aligning bearings with cast iron housings.
 - d. Springless System: No balancing springs or counterweights permitted.
 - e. Head frame provided with a single brush seal along the top of the door.
 5. Hood: Top roll assembly enclosed with an external metal hood.
 - a. Finish: Galvanized steel hood with black polyester top coat.
 - b. Material: 22 gauge steel with intermediate supports as required.
 6. Electric Door Operator: UL listed.

- a. Usage Classification: Heavy duty, rated up to 60 cycles per hour under constant load.
 - b. Motor Exposure: Exterior and Interior use.
 - c. Direct Side Mounted: Operator mounted directly to door drive shaft to the left or right side of the door. No chain and sprocket allowed.
 - d. Electrical Characteristics:
 - 1) Phase and Voltage:
 - a) 3-Phase 208-245V AC
 - b) 3-Phase 440-480V AC
 - c) 3-Phase 575V AC
 - 2) Hertz: 50/60.
 - e. Operator: Minimum 1.0 horsepower. Motor and gearbox designed for high cycle operation with built-in gearbox failure door stop safety device
 - f. Hand Chain: Manual brake disengagement pull switch and hand chain which allows door to be manually opened and closed during a power outage and installation.
 - g. Limit System: Magnetic type providing absolute positioning with push to set and remote setting capabilities. Limit system shall remain synchronized with the door during manual operation and supply power interruptions.
 - h. Timer to Close: Each door to have automatic closing controlled by an adjustable hold open time delay.
7. Control System:
- a. Microprocessor based with variable frequency drive controller, capable of variable speed control in both up and down directions. System incorporates a Liquid Crystal Display (LCD) to display the system status.
 - b. Capable of monitoring and reporting on a variety of operating conditions, including: Current operating status, Current command status, Current error status (if applicable), Hoist interlock status (if applicable), Service reminder status, and 24VDC status.
 - c. Control system is housed in a NEMA 4X panel with built-in push buttons and main power padlock-able rotary disconnect switch.
8. Activation Devices: Provide for condition of exposure and for long-term, maintenance-free operation under normal traffic load for type of occupancy indicated. Coordinate activation and safety devices with door operation and door operator mechanisms.
- a. Pedestrian Type Activation Devices:
 - 1) Single Push Button Switch: Push to open, timer to close.
 - 2) Palm Push Button Switch: Large type push button - push to open, timer to close.
 - 3) Three Push Button Switch: Button for open, button for close, button for stop.
 - 4) Pull Cord: Pull to open - Timer to Close.
 - 5) Pull Cord: Pull to Open - Pull to Close.
 - 6) Motion Sensor: BEA Falcon, BEA LZR WIDESCAN, microwave scanner, field adjustable wide angle.
 - a) Differentiates between pedestrian and vehicular traffic.
 - b) Prevents false activation from cross traffic,
 - c) Remote control for set-up.
 - b. Vehicular Type Activation Devices:
 - 1) Motion Sensor: BEA Falcon, BEA LZR WIDESCAN, microwave scanner, field adjustable wide angle.
 - a) Differentiates between pedestrian and vehicular traffic.
 - b) Prevents false activation from cross traffic,
 - c) Remote control for set-up.
 - 2) Loop Detector: Detects ferrous metal objects via an inductive field for activation. Requires a channel to be cut into floor to install inductive loop wire.
 - 3) Pull Cord: Pull to open - Timer to Close.

- 4) Pull Cord: Pull to Open - Pull to Close.
- 5) Radio Control Activation: Near proximity portable push button remote control programmable to individual doors or multiple doors in common.
 - a) One Button Remote Control.
 - b) Four Button Remote Control.
- 9. Safety Devices: Provide for condition of exposure and for long-term, maintenance-free operation under normal traffic load for type of occupancy indicated. Coordinate safety devices with door operation and door operator mechanisms.
 - a. Door provided with two sets of Through Beam Photo Eyes located in plane or as close as possible to travelling path of the door curtain.
 - b. Door provided with monitored failsafe electric safety edge. Controller must indicate if the safety edge is not operable.
 - 1) Connections between safety edge and controller shall be fully wireless. No coil cords allowed.
 - 2) Bottom bar wireless system battery must be able to be replaced at ground level.
- 10. Finish Requirements:
 - a. Galvanized Steel: Hood galvanized in accordance with ASTM A 653 and receive rust-inhibitive, roll coating process, including 0.2 mils thick baked-on prime paint, and 0.6 mils thick baked-on black polyester top coat.
 - b. PowderGuard powder coat: Guides, bottom bar, and brackets shall be powder coated with weather and corrosion resistant polyester powder coat.
 - c. Closing Speed: Door to operate at a variable speed up to 20 inches (508 mm) per second.
 - d. Operation Cycles: Drive motor and gearbox capable of operating for not less than 1,000,000 cycles. One operation cycle is complete when a door is opened from the closed position to the fully open position and returned to the closed position.

PART 3 EXECUTION

3.1 EXAMINATION

- a. Verify opening sizes, tolerances and conditions are acceptable.
- b. Verify site electrical characteristics and supplies.
- c. Examine conditions of substrates, supports, and other conditions under which this work is to be performed.
- d. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

3.2 PREPARATION

- a. Clean surfaces thoroughly prior to installation.
- b. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

3.3 INSTALLATION

- a. Install in accordance with manufacturer's instructions.
- b. Use anchorage devices to securely fasten assembly to wall construction and building framing without distortion or stress.
- c. Securely and rigidly brace components suspended from structure. Secure guides to structural members only.
- d. Fit and align assembly including hardware; level and plumb, to provide smooth operation.
- e. Coordinate installation of electrical service with Section 26 05 00 - Common Work Results for Electrical. Complete wiring from disconnect to unit components.

- f. Coordinate installation of sealants and backing materials at frame perimeter as specified in Section 07 90 00 - Joint Protection.
- g. Install perimeter trim and closures.
- h. Instruct Owner's personnel in proper operating procedures and maintenance schedule.

3.4 STARTUP SERVICE

- a. Engage a factory-authorized service representative to perform startup service.
 - 1. Perform installation and startup checks according to manufacturer's written instructions.
 - 2. Test and adjust controls and safety devices. Replace damaged and malfunctioning controls and equipment.

3.5 ADJUSTING

- a. Test for proper operation and adjust as necessary to provide proper operation without binding or distortion.
- b. Adjust hardware and operating assemblies for smooth and noiseless operation.
- c. Adjust seals to provide tight fit around entire perimeter.

3.6 CLEANING

- a. Clean curtain and components using non-abrasive materials and methods recommended by manufacturer.
- b. Remove labels and visible markings.
- c. Touch-up, repair or replace damaged products before Substantial Completion.

3.7 DEMONSTRATION

- a. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain high performance overhead coiling doors.

3.8 PROTECTION

- a. Protect installed products until completion of project.

END OF SECTION

F. Scheduling

- 1. Upon awarded contract, the Contractor and Facilities Department will jointly develop a project schedule and agree upon that schedule prior to commencement of any work.
- 2. Any changes to schedule or deadlines will be approved by the Contractor and Facilities Department in writing.
- 3. Work to be completed during business hours..

G. Submittals

- 1. Contractor to provide a submittal of a proposed work schedule and time line for proposed completion of work.
- 2. With proposals, Contractors are required to provide submittals of all proposed and alternate equipment whether specified or not in this document.

H. Contractor Responsibilities

- 1. Contractor is responsible for all applicable permits and all associated inspection and or re-inspections as required by AHJ.
- 2. Contractor is responsible for confirming all measurements, quantity's, any additional measurements, or suggested overage to complete bid.

3. Contractor to provide owner with 2 hard O&M copies and 1 digital of all new equipment installed on this project.
4. Contractor to provide all new engineering drawings in CAD files and PDF formats
5. Scheduling material deliveries, equipment, and personnel is the contractor's responsibility.
6. Contractor is responsible for all, or any lost material during this project. Including, material losses from weather conditions, traffic delays, broken or failure of application equipment, and staffing issues.
7. Contractor responsible to protect all existing building infrastructure during project to include but not limited to fire panels, heating systems, wall systems, ceiling systems, trims and doors and finished flooring systems
8. Contractor is responsible for the post project cleanup of all areas associated with the project.
9. As applicable, Contractor is responsible for taking fire systems off line during work, as required, and having systems ready at the end of each day as necessary to perform project scope.

I. Furnished Items

1. Facilities Department will provide a representative for assistance coordinating projects and to assist with schedules of building operations.
2. Facilities will have all applicable permit fees waived for Summit County Building Department.
3. Facilities will assist with access of building during and after hours as needed
4. Facilities will assist with staging areas, as needed for the project completion.
5. Facilities to provide all existing plans for the building

****Contractor to warrant the Project will be constructed in a good and workmanlike manner and free from defects in material and workmanship for a minimum period of one year following the date of Substantial Completion.**

****If applicable, a 10% retainage will be held till all final inspections are complete and all required documentation is received by Owner.**

Copies of the request are available at www.SummitCountyCO.gov under 'Bids & Proposals' or by request at the County Facilities Maintenance Department Office. Contact Wayne Byrne Facilities Maintenance Director for additional project information at 970-668-4230 or wayne.byrne@summitcountycogov

******* If required, Contractor will work with the Summit County Sheriff's Office and shall use the Criminal Justice Information Systems (CJIS) Vendor Management Program to aid in the completion and ongoing review of Contractor's employees' background checks. <https://www.colorado.gov/pacific/cbi/cjis-vendor-management-program-vendor-instructions>. Contractor is responsible for all costs associated with fingerprint background checks.**

Scope of Services

Contractor shall furnish all labor, transportation, and incidentals necessary to perform the Landfill/Material Recycling facility high speed rubber door installation.

Work shall be completed as set forth in a contract for this project to be negotiated with the County \ based upon the contractor's written proposal.

Date and time of service

Service will be performed on an ongoing daily basis beginning in November 1, 2022. Service will be performed on a regular daily schedule (Monday through Friday) to be agreed upon prior to contract. Potential schedule should be included in contractor's written proposal.

Indemnification and Insurance

Contractor shall indemnify and hold harmless the County from and against all claims, damages, losses, and expenses arising out of or resulting from acts or omissions of the Contractor, Contractor's sub-contractors or otherwise arising out of the performance of services by Contractor. No later than seven (7) days following the execution of an Independent Contractor Agreement between the County and Contractor, the Contractor shall provide the County with certificates of insurance evidencing the types and amounts of insurance specified below:

- a. Worker's Compensation and Employer's Liability:
 - i. Worker's Compensation must be maintained with the statutory limits.
 - ii. Employer's liability is required for minimum limits of:
 - \$1,000,000 Each Accident
 - \$500,000 Disease Policy
 - \$1,000,000 Disease Each Employee
- b. Commercial General Liability:
 - i. \$1,000,000 Each Occurrence
 - ii. \$2,000,000 General Aggregate
 - iii. \$2,000,000 Products Completed Operations Aggregate
- c. Automobile Liability: Contractor will maintain business auto liability coverage covering liability arising out of any auto (including owned, hired and non-owned autos) used in the performance of services under this Agreement.
 - i. \$1,000,000 Combined Single Limit Each Accident

Insurance coverage shall not be reduced below the limits described above or cancelled without the County's written approval of such reduction or cancellation. Certificates of such insurance, of agents and subcontractors, shall be provided to the County upon request. With regard to all insurance, such insurance shall:

- Be primary insurance to the full limits of liability herein before stated and, should County have other valid insurance, County insurance shall be excess insurance only; and
- Not cancelled without thirty (30) days prior written notice to the County.

Proposal Format

Costs for performing services outlined in this request for proposals shall be clearly stated to allow the County to effectively evaluate each proposal. Potential daily schedule of services should also be included.

Refinements and Improvements

Applicants should feel free during the proposal submission process to provide any suggestions or comments that might be advantageous for the County to consider in terms of any efficiencies, issues or processes. The County is not committed to any single scenario, but efficiency of resources and minimizing impacts are critical in completing this work.

The following pages contain the RFP instructions and owners requirements.

Part I - ADMINISTRATIVE INFORMATION

A. Issuing Officer

This Request for Proposals (“RFP”) is issued by and the Facility Maintenance Department. For questions, please contact Wayne Byrne, 970-668-4230 or wayne.byrne@summitcountyco.gov.

B. Purpose

This RFP provides prospective contractors with sufficient information to prepare and submit proposals for consideration by the County. To be considered responsive, each proposal must provide for completion of the tasks outlined in the RFP.

C. Scope

This RFP contains the instructions governing the proposals to be submitted and the materials to be included therein. These are mandatory requirements that must be met to be eligible for consideration.

D. Scheduling

Proposals must be submitted via email to both wayne.byrne@summitcountyco.gov and kim.weiers@summitcountyco.gov of the Facilities Maintenance Department by **October 12, 2022** no later than **2:00 PM MST/MDT**. The proposal should outline the schedule for commencement of service.

E. Inquiries and Questions

Prospective applicants are welcome to make inquiries and ask questions concerning the RFP to obtain clarification of the any requirements or schedule a site visit to the properties. Direct all inquiries to:

Wayne Byrne
Facilities Maintenance Department Director
970-668-4230
wayne.byrne@summitcountyco.gov

Time Schedule:

Request for proposals advertised	09/16/2022 and 09/23/2022
Pre-proposal meeting	09/28/2022 at 9:00am MST/MDT Summit County Landfill - Gatehouse 639 County Road 66 Dillon, Colorado 80435
Proposals received by Facilities Maintenance	10/12/2022 no later than 2:00 pm MST/MDT
Bid opening	10/13/2022 at 11:00 AM MDT/MST
Interview Process	10/14/2022
Contract Award	No later than 10/17/2022

Bid opening will be held on October 13, 2022 11:00 am MST/MDT at the Summit County, County Commons Building, Facilities Maintenance Office located at 37 Peak One Drive #238, Frisco, Colorado 80443 via zoom.

F. Instructions for Submission of Proposals

It is imperative, when submitting a proposal, that the outside of the submission email be addressed as follows and with appropriate text in the email subject line and text in the top few lines of the body of the email:

Email Address:

wayne.byrne@summitcountyco.gov and kim.weiers@summitcountyco.gov

Subject Line Text:

<Vendor's Name> - Proposal for: Landfill/Material Recycling facility high speed rubber door installation.

Body Text:

ATTN: Wayne Byrne Director

Facilities Maintenance Department

Proposal for: Landfill/Material Recycling facility high speed rubber door installation.

1. Contractor's company name
2. Contact name and phone number

G. Late Proposals

It is the responsibility of each vendor submitting a proposal to ensure that emailed proposals arrive to the Facilities Maintenance Department by 2:00pm MST on October 12, 2022.

H. Proprietary Information

Any restrictions on the use of data contained within a proposal must be clearly stated in the proposal itself.

I. Response Material Ownership

All materials submitted regarding this RFP become the property of the County and will only be returned at the County's option.

J. Incurring Costs

The County is not liable for any costs incurred by those who have submitted proposals prior to issuance of a signed contract.

K. Acceptance of Proposal Content

The contents from the selected contractor's proposal will become contractual obligations if a subsequent agreement is reached. Failure of the successful contractor to accept these obligations may result in cancellation of the award and such contractor may be removed from future solicitations.

L. Acceptance Time

The County intends to make a proposal selection within 20 business days after the closing date for receipt of proposals.

M. Budget

Costs for performing services must be included in the proposals and should be clearly stated to allow the County to effectively evaluate each proposal.

PART II – PROPOSAL CONTENT

The proposal submitted must clearly address the requirements outlined in the RFP. Any concerns that the contractor may have about meeting these requirements shall be specifically identified in the proposal.

Scope of Work

Provide an outline of the contractor's understanding of the project. Summarize the basic approach to providing the services, and any recommendations on improving efficiencies in the process.

Qualifications

Contractor shall furnish a summary of experience on similar projects and be prepared to provide examples. Include a brief description of past and current projects. Each summary shall include a brief project description and name, address and phone number of a local contact person involved in the project. The statement of qualifications should also provide

a summary of contractor's ability to successfully complete the requirements of this RFP. The statement of qualification shall be brief but shall include at a minimum the following:

1. Description of similar projects
2. Capabilities (including equipment) and staff

PART III – PROPOSAL EVALUATION AND SELECTION

The County intends to engage the most qualified contractor available for this assignment while minimizing the costs to the County. Responsiveness to the RFP will be a principle basis for evaluation. Proposals shall provide a straightforward and concise presentation adequate to satisfy the requirements of the RFP. The proposal should clearly express the contractor's understanding of the County's specific requirements, indicating the contractor's qualifications to conduct this service in a thorough and efficient manner.

Failure to disclose a conflict of interest is a misdemeanor criminal offense under Colorado Law. Such conflict may arise if any public official exercises any substantial discretionary function in connection with a government contract, purchase, payment or other pecuniary transaction without necessary disclosures as defined by Colorado Revised Statutes (C.R.S.) Section 18-8-308 as amended.

Selection Process.

1. The County reserves the right to reject any and all proposals, to consider alternatives, to waive irregularities and to re-solicit proposals.
2. The County reserves the right to conduct such investigations of, and discussions with, those who have submitted proposals ("Proponents") or other entities as it deems necessary to assist in the evaluation of any proposal or to secure maximum clarification and completeness of any proposal.
3. All proposals submitted must be valid for a minimum period of ninety (90) days after the date of the proposal opening. Each Proponent must submit with the proposal a list of all subcontractors, independent contractors or sub-consultants employed or proposed to be employed by the Proponent in the performance of the contract.
4. Selection of a contractor will be made at the sole discretion of the County. The County may consider the following criteria when evaluating proposals that includes but is not limited to:
 - a. Cost;
 - b. The reputation, experience and efficiency of the Proponent;
 - c. The ability of the Proponent to perform the contract or provide the goods and services within the time specified;
 - d. The comparative quality of the goods and services bid;
 - e. The Proponent's performance under previous contracts with Summit County;
 - f. The number and scope of conditions attached to the proposal;
 - g. The Proponent's interest in the project, as well as their understanding of the project scope and the specific requirements of Summit County; and
 - h. The application of all of the above criteria to any sub-consultants, subcontractors or products to be utilized by the Proponent.
5. Contract negotiations will take place with the most qualified contractor. The County reserves the right to incorporate specific contract provisions into the Proponent's standard contract if the County's standard contract cannot be used. Such provisions include but are not limited to insurance and indemnification provisions and governmental immunity provisions. If a contract cannot be negotiated, the negotiations will be terminated in writing and negotiations will begin with the next most qualified contractor.